

# Westfield Fire and Rescue District

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Regular Meeting  
August 05, 2019

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Likley – aye, Schmidt – aye, Horner – aye.

## Comments from the floor

- N/A

## Chief's Report

- Total number of calls was 33; squad included 22, fire 7; motor vehicle accidents were 4. This included 19 in the township and 14 in the Village. 27 residents & 6 non-residents were involved.
- WFRD had 4 CPR classes including one class in which 12 members of Chatham's Fire Department were recertified. Seville Bronze Company a class with 6 employees. It is a great service to the community as heart attacks know no boundaries.
- There were 2 significant runs last week. A major Hazardous Materials spill happened on the I-71 ramp to I-76 west. A semi-tractor trailer took the curve too fast and rolled over spilling approximately 1000 gallons from four ruptured 300-gallon totes. The county Haz-Mat team was dispatched and assisted on the call. Members were on scene for 5.5 hours. The other run was an RV trailer with fully involved fire on I-71 NB just passed the LeRoy Road crossover at MM207.
- A resident questioned when severe weather sirens are tested. The sirens are tested the first Saturday of each month at noon, if there are no pressing severe weather during that time. This is to make sure there is not a false alert in the area. The sirens were not tested the first Saturday of July because of thunderstorms in the area. The sirens were tested on August 3<sup>rd</sup> and all functioned properly. The fire department checks each siren location monthly to assure the battery back up system is ready if needed. 3 additional back up batteries still need to be purchased.
- The new Safety Services building is coming along great with the good weather allowing for construction to progress. The floors under the pre-engineered section, the bays & utility rooms have been poured and the administration side will be poured this Friday. The mezzanine floor will be poured the following Friday. This is great process in the 5 weeks since the land clearing began.
- Westfield Bank in Richfield have called and offered 14 tables and 28 chairs that they will be removing during their remodel. These could result in a cost savings of \$5,000.00. The tables are not foldable and a storage place will need to be located until they are needed. People have expressed their willingness to pick up and transport the furniture.
- Chief Fletcher spoke with Bill Simmons about some concerns about electrical outlet placement. The Fire Association will be adding a pavilion behind the building and will need electricity. Those costs will be separate from the contracted amount.
- Trustee Horner questioned why Westfield Fire & Rescue Association desires the upgrade to the Corian counter tops. Chief Fletcher explained that Corian is more durable as well as it is bacteria resistant. This will result in an increased cost of approximately \$7,000.00.

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## Minutes to be approved

- *Schmidt makes a motion to accept the July 15, 2019 meeting minutes as submitted; seconded by Horner. Roll call: Likley – aye, Schmidt – aye, Horner - aye. The motion passes.*

## Fiscal officer's Report

*Schmidt makes a motion to authorize the payment of bills totaling \$9,348.16 as submitted; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley – aye. The motion passes.*

- Treasurer of State - \$1,476.00 – Audit Fees
- Digital Dolphin Supplies - \$179.00 – Toner
- USA Custom Apparel - \$519.00 – New member uniforms
  - Each daytime member has an annual \$250 allowance
- Otarma – (\$851.06) – Annual Refund
- Otarma - \$10,340.00 – Annual premium

## Fund Status

\$184,213.98 Checking Balance

\$100,068.92 Investment CD

## Appropriation Reallocations

- \$500.00 to 1000-110-312-000 Audit Fees from 1000-930-930-0000 Contingency

Trustee Schmidt questioned whether it is feasible for the Auditor's fully complete WFRD's audit and then begin the Township's audit. F.O. Haendiges will inquire however the next audit is in 2 years.

Contingency balance as of the meeting is \$38,008.00.

F.O. Haendiges contacted Ortarma to update the insurance policy to reflect the change of ownership at the station and WFRD's status as a renter. Any refund will be processed within 30 – 45 days.

The following 2019 reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – July 2019

## Correspondence

- Recall notices for the Expedition and GMC were received. The Expedition is related to the resetting of a computer and the GMC is for the secondary gas tank.
- The accident claim between Sarver Paving's vehicle and the Fire Truck is still ongoing. The Truck will be out for repair for approximately 2 weeks.

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## Old Business

- N/A

## New Business

- WFRD will be hosting a Flea & Collectable Sale during the Labor Day Car Show event. Tables and chairs will be available for people to rent with proceeds going to the Westfield Fire & Rescue Association.
- Safety Services Project Purchases - \$37,000+ have not been expended yet. The question as to whether it is best to spend the funds on new appliances and Corian counter top upgrades or on the Plymovent system was discussed. Westfield Insurance expressed assisting with the Plymovent purchase as it impacts Firefighter safety. Trustee Likley's preference is that the Board commit the \$37,000 towards the Plymovent purchase for the health and safety of our members. This would be the base system to serve the two large diesel fire trucks with the ability to be expanded as additional funds are available. Donations would go towards the expanded system and or used for the Corian upgrades and appliances.
- A discussion was had regarding the maintenance of the new grounds be part of WFRD budget. The Village of Westfield cuts the grass on the current property as they are the owner. At the new Safety Services Building that will need to be contracted out to a service.

## Announcements


- August 19, 2019 – WFRD Regular Meeting 6:30 PM

*Likley makes a motion to adjourn at 7:00 PM; seconded by Horner. All said aye.*

*Respectfully submitted by:*

*Michelle A. English*

*Date approved: 8-19-19*

  
Trustee James Likley, Chair

  
Trustee Craig Horner

  
Trustee Michael Schmidt